

Selavayal, Chennai - 51.  
Affiliated to the University of Madras  
2(f) Status Under UGC Act  
Re-Accredited at 'B++' Grade by NAAC  
An ISO 9001:2015 Certified Institution

Office : 2594 1717, 2594 2525, 2594 0393  
Mobile : 74488 62082  
E-mail : tnc\_98@thiruthangalnadarcollege.edu.in  
principal@thiruthangalnadarcollege.edu.in  
Website : www.thiruthangalnadarcollege.edu.in

**Dr. V. Devi** M.B.A., M.C.A., M.Phil., Ph.D.,  
Principal

**Date: 18.11.2025**

**TNC/CIR/2025-26/044**

**CIRCULAR**

Dear Staff Members,

This is to inform both Teaching and Non Teaching Staff members that due to any college work if you're suppose to stay back after 4.30 P.M. you must be to obtained the prior permission from the Principal on or before 3.00 P.M. on the same day. This procedures need to be followed strictly.

*V. Devi*  
18/11/25  
**PRINCIPAL**

Copy to:

All the Teaching and Non Teaching Staff