

THIRUTHANGAL NADAR COLLEGE

1st IQAC MEETING MINUTES

DATE: 12/05/2022

TIME: 10:30 AM

VENUE: IQAC Conference Hall

The IQAC meeting was held in the IQAC Conference Hall on 12/05/2022 to discuss about the following points with the members.

1. Dr .S.Srividhya - Principal
2. Dr.K.C.Lalithambika – Vice Principal Academic
3. Prof S.Asaithambi-Vice Principal-Admin
4. Dr S.B.Ninu-IQAC Coordinator
5. Mrs.Sandhya sabu – Criterion I - Head
6. Mrs.J.Jayanthi – Criterion II - Head
7. Dr A.Janaki-Head, Dept of PBPB & Criterion III - Head (Research & Innovation)
8. Mrs K. Saradha Devi –Head, Dept of BSW & Criterion III - Head (Extension Activities)
9. Mrs.T.Rekha, Criterion IV - Head
10. Mrs S.Jayasudha-Head Dept of Criminology & Criterion V - Head
11. Mrs.R.Sharmila-Head, Dept of B.Com A/F & Criterion VI - Head
12. Dr.S.Sayeeda Jabeen- Placement Officer & Criterion VII - Head
13. Mrs. E.R. Jessie Kirubarani – Head, Dept. of B.com (G)
14. Mr. T.S. Ruba Kannan – Head, Dept. of B.com (CA)

15. Mr C.Kandasamy– Head, Dept. of B.com (BM)
16. Mr. B. Ravikumar – Head, Dept. of BBA
17. Mr S.Arun– Head, Dept of Mathematics
18. Mr. K .Somasundaram – Head, Dept of BCA
19. Dr. P.T. Kasthuri Bai – Head, Dept of Computer Science
20. Mr. D. Sivakumar – Head, Dept of Tamil
21. Dr R.Vijayalakshmi- Head, Dept of Physics
22. Dr.C.Karthick-Head, Dept of Chemistry
23. Dr.S.Lavanya -Head, Dept of Software Applications
24. Dr N.Santhana Vadivoo- Head, PG Dept of Commerce
25. Dr.A.Ambethraja-Head, PG Dept of Comp.Science
26. Mrs K.Pamme Nesakumari-Dept of English
27. Dr S.Anitha-Head, Dept of Bcom (CS)
28. Mrs K.Mangai-Head, Dept of Bcom (G)-Shift II
29. Dr P.Balusamy-Head, Dept of Bcom(CS)-Shift II
30. Mrs.C.Vijayalakshmi-Head, Dept of BCA-Shift II

Agenda:

1. Academic Calendar and Action plan.
2. Induction programme.
3. Student Induction programme (Bridge course)
4. External Audit for NAAC Cycle II (2016-2021)
5. Collaboration with the Financial Support Programme.

Minutes of the Meeting:

1. Academic Calendar and Action plan.

The Department Activities, Internal Examination Schedule & the Common Functions of the college were finalized for the academic calendar.

2. Induction programme.

IQAC decided to conduct the Faculty Induction programme on 12-07-2022

3. Subject Induction programme (Bridge course)

To boost up the academic skills and confidence of the first year student community in the learning process, the teaching departments decided to conduct the Subject Induction Programme (SIP) from 22-08-2022 to 28-08-2022

4. External Audit

- ✓ IQAC decided to conduct the External Academic audits to assess the quality and effectiveness of the academic progress for the NAAC Cycle II on 04-06-2022.
- ✓ IQAC should present the overall performance of the academic growth from the academic year 2016-2021.
- ✓ Decided to invite 05 External Auditors from various colleges from the IQAC discipline area.

5. Collaboration with the Financial Support

IQAC decided to conduct the National level Seminar in collaboration with Indian Council of Social Science Research (ICSSR) with financial support.

S.B.Ninu
Dr.S.B.Ninu

IQAC Coordinator

IQAC COORDINATOR
THIRUTHANGAL NADAR COLLEGE
SELAVAYAL, CHENNAI-600 051.

THIRUTHANGAL NADAR COLLEGE

2nd IQAC MEETING MINUTES

DATE: 20/09/2022

TIME: 3.00 PM

VENUE: IQAC Conference Hall

The IQAC meeting was held in the IQAC Conference Hall 20/09/2021 to discuss about the following points with the members.

1. Dr K.C.Lalithambika-Principal In charge
2. Prof S.Asaithambi-Vice Principal-Admin
3. Dr S.B.Ninu-IQAC Coordinator
4. Mrs.Sandhya sabu – Criterion I - Head
5. Mrs.J.Jayanthi – Criterion II - Head
6. Dr A.Janaki-Head, Dept of PBPB & Criterion III - Head (Research & Innovation)
7. Mrs K. Saradha Devi –Head, Dept of BSW & Criterion III - Head (Extension Activities)
8. Mrs.T.Rekha, Criterion IV - Head
9. Mrs S.Jayasudha-Head Dept of Criminology & Criterion V - Head
10. Mrs.R.Sharmila-Head, Dept of B.Com A/F & Criterion VI - Head
11. Dr.S.Sayeeda Jabeen- Placement Officer & Criterion VII - Head
12. Mrs. E.R. Jessie Kirubarani – Head, Dept. of B.com (G)
13. Mr. T.S. Ruba Kannan – Head, Dept. of B.com (CA)
14. Mr C.Kandasamy– Head, Dept. of B.com (BM)

15. Mr. B. Ravikumar – Head, Dept. of BBA
16. Mr S.Arun– Head, Dept of Mathematics
17. Mr. K .Somasundaram – Head, Dept of BCA
18. Dr. P.T. Kasthuri Bai – Head, Dept of Computer Science
19. Mr. D. Sivakumar – Head, Dept of Tamil
20. Dr R.Vijayalakshmi- Head, Dept of Physics
21. Dr.C.Karthick-Head, Dept of Chemistry
22. Dr.S.Lavanya -Head, Dept of Software Applications
23. Dr N.Santhana Vadivoo- Head, PG Dept of Commerce
24. Dr.A.Ambethraja-Head, PG Dept of Comp.Science
25. Mrs K.Pamme Nesakumari-Dept of English
26. Dr S.Anitha-Head, Dept of Bcom (CS)
27. Mrs K.Mangai-Head, Dept of Bcom (G)-Shift II
28. Dr P.Balusamy-Head, Dept of Bcom (CS)-Shift II
29. Mrs.C.Vijayalakshmi-Head, Dept of BCA-Shift II

Agenda:

1. IPR Programme
2. Internal Audit (NAAC Cycle II)
3. Mock Visit
4. Certificate Course
5. MOU

Minutes of the Meeting

1. IPR programme

- ✓ Insist the Research cell to organize the IPR programme

2. Internal Audit (NAAC Cycle II)

- ✓ IQAC decided to conduct the Internal Audit for NAAC Cycle-II.

3. Mock visit

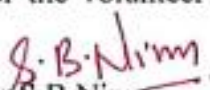
- ✓ For the readiness of the NAAC Cycle II, IQAC arranged the Mock Visit for all the stakeholders.
- ✓ Decided to handle this visit by three segments.
- ✓ The Department PPT with 20 slides need to be prepared by the Hod's for the Period 2016-2021.
- ✓ PPT consists of,
 - Vision & Mission
 - History, Staff details
 - Students Enrollment
 - Department Events
 - Result Analysis.
 - Achievements.
 - Extension Activities
- ✓ The principal presentation describes the overview of the college with (150 slides)
- ✓ The IQAC presentation focus on the Quality aspects of the college with (30 slides).

4. Certificate Course

Insist all the departments to conduct the skill development, Value added and add-on courses for the benefits of the students Community.

5. MOU

- ✓ For the service of, experiential learning, recent trend technologies exposure and placement opportunities insist all the department to sign the Mou.
- ✓ Decided to sign MOU with BHUMI Foundation for the volunteer service towards the local community.


Dr S.B.Nintu
IQAC Coordinator

IQAC COORDINATOR
THIRUTHANGAL NADAR COLLEGE
SELAVAYAL, CHENNAI-600 051.

THIRUTHANGAL NADAR COLLEGE

3rd IQAC MEETING MINUTES

DATE: 12/12/2022

TIME: 3.00 PM

VENUE: IQAC Hall

The IQAC meeting was held in the IQAC Hall on 12/12/2022 to discuss about the following points with the members.

1. Dr .V.Devi - Principal
2. Dr.K.C.Lalithambika – Vice Principal Academic
3. Prof S.Asaithambi-Vice Principal-Admin
4. Dr S.B.Ninu-IQAC Coordinator
5. Mrs.Sandhya sabu – Criterion I - Head
6. Mrs.J.Jayanthi – Criterion II - Head
7. Dr A.Janaki-Head, Dept of PBPB & Criterion III - Head (Research & Innovation)
8. Mrs K. Saradha Devi –Head, Dept of BSW & Criterion III - Head (Extension Activities)
9. Mrs.T.Rekha, Criterion IV - Head
10. Mrs S.Jayasudha-Head Dept of Criminology & Criterion V - Head
11. Mrs.R.Sharmila-Head, Dept of B.Com A/F & Criterion VI - Head
12. Dr.S.Sayeeda Jabeen- Placement Officer & Criterion VII - Head
13. Mrs. E.R. Jessie Kirubarani – Head, Dept. of B.com (G)
14. Mr. T.S. Ruba Kannan – Head, Dept. of B.com (CA)

15. Mr C.Kandasamy– Head, Dept. of B.com (BM)
16. Mr. B. Ravikumar – Head, Dept. of BBA
17. Mr S.Arun– Head, Dept of Mathematics
18. Mr. K .Somasundaram – Head, Dept of BCA
19. Dr. P.T. Kasthuri Bai – Head, Dept of Computer Science
20. Mr. D. Sivakumar – Head, Dept of Tamil
21. Dr R.Vijayalakshmi- Head, Dept of Physics
22. Dr.C.Karthick-Head, Dept of Chemistry
23. Dr.S.Lavanya -Head, Dept of Software Applications
24. Dr N.Santhana Vadivoo- Head, PG Dept of Commerce
25. Dr.A.Ambethraja-Head, PG Dept of Comp.Science
26. Mrs K.Pamme Nesakumari-Dept of English
27. Dr S.Anitha-Head, Dept of Bcom (CS)
28. Mrs K.Mangai-Head, Dept of Bcom (G)-Shift II
29. Dr P.Balusamy-Head, Dept of Bcom(CS)-Shift II
30. Mrs.C.Vijayalakshmi-Head, Dept of BCA-Shift II

Agenda:

1. Industrial visit
2. NAAC Peer Team Visit
3. FDP programme
4. Outcome Based Education
5. Gender Sensitation programme
6. Alumni Interface
7. NAAC Celebration.

Minutes of the Meeting

1. Industrial visit

Encourage all the departments to organize the Industrial visit, Field visit, Educational tour for the growth of experiential learning

2. NAAC Peer Team Visit

The NAAC Peer Team Visit on 10-01-2023 & 11-01-2023 for the NAAC Cycle II.

3. FDP programme

For the enhancement of the Faculty in research area the IQAC decided to organize 5 days FDP programme in "The Art and Science of Research paper writing".

4. Outcome Based Education

The IQAC in collaboration with Examination cell organize the FDP programme in Effective Learning for Setting Question paper in Bloom's Taxonomy format.

5. Gender Sensitation programme

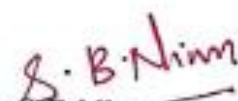
Insist the Gender Champion team to conduct more activities and be involved in the local community which focuses on Gender Sensitation.

6. Alumni Interface

Encourage the Alumnae's to involve in the college activities with the Financial support for the poor background students (Alumni Scholarship) to pay their college and Exam Fees.

7. NAAC Celebration.

- ✓ NAAC-cycle II graded by B++ (2.9).
- ✓ Management Members decided to honour the team members for their effortless Support rendered for the NAAC Peer team Visit (Cycle II).


Dr. S.B. Ninnu
IQAC Coordinator

IQAC COORDINATOR
THIRUTHANGAL NADAR COLLEGE
SELAVAYAL, CHENNAI-600 051.

THIRUTHANGAL NADAR COLLEGE

4th IQAC MEETING MINUTES

DATE: 03/03/2023

TIME: 3.00 PM

VENUE: IQAC Hall

The IQAC meeting was held in the IQAC Hall on 03/03/2023 to discuss about the following points with the members.

The IQAC meeting was held in the Principal Chamber on 12/05/2022 to discuss about the following points with the members.

1. Dr .V.Devi - Principal
2. Dr.K.C.Lalithambika – Vice Principal Academic
3. Prof S.Asaithambi-Vice Principal-Admin
4. Dr S.B.Ninu-IQAC Coordinator
5. Mrs.Sandhya sabu – Criterion I - Head
6. Mrs.J.Jayanthi – Criterion II - Head
7. Dr A.Janaki-Head, Dept of PBPB & Criterion III - Head (Research & Innovation)
8. Mrs K. Saradha Devi –Head, Dept of BSW & Criterion III - Head (Extension Activities)
9. Mrs.T.Rekha, Criterion IV - Head
10. Mrs S.Jayasudha-Head Dept of Criminology & Criterion V - Head
11. Mrs.R.Sharmila-Head, Dept of B.Com A/F & Criterion VI - Head
12. Dr.S.Sayeeda Jabeen- Placement Officer & Criterion VII - Head

13. Mrs. E.R. Jessie Kirubarani – Head, Dept. of B.com (G)
14. Mr. T.S. Ruba Kannan – Head, Dept. of B.com (CA)
15. Mr C.Kandasamy– Head, Dept. of B.com (BM)
16. Mr. B. Ravikumar – Head, Dept. of BBA
17. Mr S.Arun– Head, Dept of Mathematics
18. Mr. K .Somasundaram – Head, Dept of BCA
19. Dr. P.T. Kasthuri Bai – Head, Dept of Computer Science
20. Mr. D. Sivakumar – Head, Dept of Tamil
21. Dr R.Vijayalakshmi- Head, Dept of Physics
22. Dr.C.Karthick-Head, Dept of Chemistry
23. Dr.S.Lavanya -Head, Dept of Software Applications
24. Dr N.Santhana Vadivoo- Head, PG Dept of Commerce
25. Dr.A.Ambethraja-Head, PG Dept of Comp.Science
26. Mrs K.Pamme Nesakumari-Dept of English
27. Dr S.Anitha-Head, Dept of Bcom (CS)
28. Mrs K.Mangai-Head, Dept of Bcom (G)-Shift II
29. Dr P.Balusamy-Head, Dept of Bcom(CS)-Shift II
30. Mrs.C.Vijayalakshmi-Head, Dept of BCA-Shift II

Agenda:

1. Mega Job Fair
2. Seminar/Workshop
3. PTA Meeting
4. Internal Audit
5. State Government & Central Government Exam
6. Student Satisfaction Survey

Minutes of the Meeting:

1. Mega Job Fair

- ✓ The placement and Career guidance cell decided to organize the "Mega Job Fair" for the employment to the students.

2. Seminar/Workshop

- Insist all the departments to conduct the events in namely,
 - Knowledge Enrichment Programme
 - Skill Development Programme
 - Life Skill Enhancement Programme
 - Intellectual Property Rights
 - Awareness Programme
 - Seminar
 - Workshop

3. PTA Meeting

- ✓ Decided to conduct PTA meeting for the Students to receive the feedback from the parents that shows the transparency of CIE.
- ✓ PTA Meeting for ODD Semester on 05/02/2022 & EVEN Semester on 01/04/2023.

4. Internal Audit (2022-2023)

- ✓ Decided to conduct the Internal Academic Audit for the Academic year 2022-2023 for all the departments on 2nd & 3rd May 2023.

5. State Government & Central Government Exam

- ✓ INCAS decided to conduct the State & Central Government Examinations for the benefit of staff welfare.

- TNPSC Group II Exam
- UPSC (Civil Service Examination)
- ICMA Exam

6. Student Satisfaction Survey (2022-2023)

To Collect the SSS for the AY 2022-2023 from the Student Community to focus the Quality of Education.


Dr S.B.Ninu
IQAC Coordinator

IQAC COORDINATOR
THIRUTHANGAL NADAR COLLEGE
SELAWAYAL, CHENNAI-600 051.